

Pinos Altos Mutual Domestic Water Consumers Association

Board Meeting Minutes Draft

Date: 5/27/26

Time: 6:05 p.m. – 7:13 p.m.

Location: Pinos Altos Fire Station

Call to Order. A quorum of four board members was present.

The meeting was called to order at 6:05 p.m.

In Attendance:

Tom Gedgaudas, President

Gabriel Sanchez Preusch, Vice President

Paul Raleigh, Treasurer

Michael Sheffer, Secretary

April Matthews, Bookkeeper

Linda Davila, Meter Reader

A public input sign-up sheet was available.

Approval of Agenda

Lead and copper sampling was added under New Business as an informational item.

A motion was made and seconded to approve the agenda as amended. The motion passed unanimously

Approval of Minutes

The minutes from the March 11, 2026 meeting were reviewed. Suggested changes had been incorporated previously.

A motion was made and seconded to approve the March 11 minutes as amended.

The motion passed unanimously.

Non-Mandated Business: Public Input

None

Unfinished Business From Prior Meetings

A. Planning Grant / Preliminary Engineering Report

The board discussed the status of planning grant activity for a Preliminary Engineering Report. Stantec is expected to prepare a proposal in early June. Ken Little of the New Mexico Finance Authority indicated that the application had been received, but further approvals are on hold until the new fiscal year begins after June 30. It was noted that we have approximately 4.5 miles of main line and approximately 3200 feet of service line. We have experienced, year to date, water

loss due to leaks of approximately \$4500 or 742,000 gallons of water thru April 2026.

B. Next Bill Pay

Next Bill Pay is functioning well. A billing error occurred when the prior month's billing was accidentally sent, but the issue was corrected.

C. Update on Annual Report to Secretary of State per NMSA 3-29-17.5 (A)

The annual report was filed on May 15, 2026.

New Business

A. Approval of New Membership / Transfer Membership

Hazel Styrka was approved (unanimous) for membership transfer pending receipt of payment.

B. Member Accountability Report

The report was submitted in hard-copy and electronic form in May 2026

C. Notification of New Connections

The Association reported zero new connections.

D. Consumer Confidence Report (CCR)

The CCR was submitted and approved in March 2026

E. Manning Accounting and Consulting AUP Presentation

The board voted 4-0 not to request a formal presentation.

F. Lead and Copper Sampling

Required triennial sampling will be completed using five sample locations. Locations to be at board members (those in attendance) homes plus Bookkeeper.

Reports and/or Questions on Repairs

The board reviewed leak repairs, website content, reporting requirements, and operational matters.

Next Meeting

Changed from third Wednesday to Wednesday, July 8, at 6:00 p.m. at the Pinos Altos Fire Station. The change was due to a board member having a scheduling conflict.

Adjournment

The meeting adjourned at 7:13 p.m.

Action Items:

- Paul: Follow up with Stantec regarding grant opportunities.
- Mike: Investigate leak detection options.
- Gabe: Verify shutoff at 13 Main Street.
- April: Revise Transfer and New Member forms.
- Board: Review website content and make recommendations.